

PUBLIC NOTICE PROCEDURE RELATED TO MEETING AND NEGOTIATING

Pursuant to Government Code Section 3547 and 8, California Administrative Code Part III, Section 32900, the Board of Trustees hereby adopts the following public notice policy relative to meeting and negotiating with exclusive representatives under the Educational Employment Relations Act.

1. INITIATION OF MEETING AND NEGOTIATING

- A. Meeting and negotiating between the District and the exclusive representative shall not take place until the provisions of this policy relating to the presentation of initial proposals, public hearings, and Board of Trustees adoption of its initial proposal have been completed.

2. PRESENTATION OF INITIAL PROPOSAL

- A. The initial proposal of an exclusive representative or of the District, which relates to matters within the scope of representation, shall be presented at a public meeting of the Board of Trustees.
 - 1. For purposes of this policy, the term "initial proposal" shall include all non-technical amendments to an agreement.
- B. After the initial proposal has been presented at a public meeting of the Board of Trustees, it shall be a public record.
- C. Copies of the initial proposal presented pursuant to I (A) above shall be made available for public review at the District Administrative Office and, where appropriate, distributed to the media and other interested persons.

3. PUBLIC HEARING

- A. The Board of Trustees shall schedule a public hearing on the initial proposal after the public has been given a reasonable time within which to become informed of the contents of the proposal. The public hearing may be scheduled to be held at a regular meeting or at a special meeting.
- B. The public shall have an opportunity to express itself regarding the proposal.

4. PRESENTATION OF THE INITIAL PROPOSAL IN RESPONSE TO THE FIRST INITIAL PROPOSAL

- A. Either an exclusive representative or the District may present the First Initial Proposal.
- B. The presentation of the Initial Proposal in response to the first initial proposal shall be processed in accordance with Sections II and III above.

5. ADOPTION OF DISTRICT'S INITIAL PROPOSAL

- A. After the public has had the opportunity to express itself on the District's initial proposal, the Board of Trustees shall, at a public meeting, adopt its initial proposal.

6. NEW SUBJECTS OF MEETING AND NEGOTIATING

- A. New subjects of meeting and negotiating arising after the presentation of initial proposals shall be made public within 24 hours.
- B. If a vote is taken on such subject by the Board of Trustees, the vote thereon by each member voting shall be made public within 24 hours.